

WHISTLEBLOWER REPORT FORM

Do you wish to remain anonymous?

YES

NO

Please fill in the form with the needed details for any suspected serious misconduct or any breach or suspected breach of law and regulation that may adversely impact the bank.

In completing this form, be as detailed as possible and attach any valid supportive documents. It is important that you provide true and accurate information so we can assess and investigate properly your complaint.

Name		الإسم
You are a/an	<input type="checkbox"/> Employee/موظف <input type="checkbox"/> Other (Please specify)/غيره (الرجاء التحديد)	أنت
Contact details <i>If you decide to divulge your identity</i>	External e-mail/البريد الإلكتروني Mobile number/رقم الهاتف	معلومات التواصل
Whistle Nature	<input type="checkbox"/> Allegation of fraud/احتيال <input type="checkbox"/> Corruption/فساد <input type="checkbox"/> Harassment/Bullying/التحرش/التنمر <input type="checkbox"/> Non-compliance with regard to policies or law/عدم الامتثال فيما يتعلق بالسياسات أو القانون	طبيعة الإبلاغ
Suspect(s) Information		معلومات عن الشخص المعني
When did you notice it?		متى لاحظت الحالة؟
Where did it happen?		أين حدثت الحالة؟
Are there any other witness (es)?		هل هناك أي شاهد آخر؟
Are there any other party (ies) involved?		هل هناك أطراف أخرى متورطة؟
Reported details		تفاصيل الإبلاغ
Are there evidences that you could provide? Please attach supportive documents		هل هناك أدلة تود أن توفرها؟ يرجى إرفاق الوثائق الداعمة
Are you personally affected by the improper misconduct?	<input type="checkbox"/> Yes/نعم <input type="checkbox"/> No/كلا	هل أنت شخصياً متأثر بسوء السلوك؟
Have you previously reported similar cases?	<input type="checkbox"/> Yes/نعم <input type="checkbox"/> No/كلا	هل سبق أن أبلغت عن حالات مماثلة؟

We understand the sensitivity of the situation created for you in coming forward, it is our primary concern to protect your anonymity and the confidentiality of the information you provided. Creditbank respects your confidentiality if you choose to stay anonymous and protects your identity if you choose to make an anonymous report through the Whistleblower Protection Policy. Creditbank will also take all necessary steps to ensure you do not suffer any retaliation.

You can choose to remain anonymous while making report, interacting with case managers during investigation of your report, as well as after your case is closed. At any given time you can identify yourself, but this is your choice and at no point do you need to do this or will you be forced to provide your identity.

If you decide to disclose your identity, Creditbank will work to protect your identity and will outline and document who in the Bank will know you submitted your report.

It is worth noting that Creditbank will make every endeavor possible to investigate your report, but in some cases, there are limitations of what can be achieved if you decides to remain anonymous.

Date

Signature (Optional)